



## **DOCKSIDE GROUP COVID-19 SAFETY PLAN, MAINTAINING A SAFE ENVIRONMENT FOR OUR GUESTS AND EMPLOYEES**

This outlines our commitments to meet these responsibilities, to provide a safe working environment for our guests, and ourselves, which has been guided by the directives and advice from the NSW Government and the Restaurant and Catering Association.

### **Wellbeing of Guests in our Venue**

Guests should only be in attendance if they are feeling well and do not have any respiratory or COVID-19 symptoms. Venue Management do have the right to refuse entry or request a guest to leave the premise, if symptoms of COVID-19 is illustrated by the individual.

All staff have been informed that they will not be able to perform their duties in the Venue, if they are feeling unwell or show symptoms. Any staff displaying symptoms will be asked to conduct a test before returning to work.

All venue staff will be permitted to wear masks during the event.

Specific entrance and exit routes have been assigned to each entry and signs in place where guests are asked to queue. Hand sanitizers are available at each entrance, exit and toilet.

There is no number capacity for events and only adhering to social distancing sqm regulations. Please contact the team to confirm your room maximum capacity.

### **Guest Registry**

Any Guest (inclusive of suppliers) will be required to provide their name and contact details upon guest entry to the Venue via [QR Code](#). A digital record must be created within 24 hours.

### **Entertainment**

No dancing is permitted

No Mingling

Solo singing, wind instruments and further band/entertainment can spread COVID-19 if a performer is Infected. If these are involved, they are to be put in a section of the room, 5m away from the guests.

### **Food & Beverage Service**

Indoor areas, alcohol can only be consumed to seated patrons.

Service of Canapes will be served to seated guests. Canapes will be individually presented to guest tables.

**Cleaning Regime**

We have increased our cleaning and hygiene program to ensure our venues are safe for you.

Extensive cleaning prior, during and at the completion of event. Docksider Group will wipe all surfaces, cleaning of bathrooms and all internal and external areas of the Venue.

From all the Management, Sales & Event Teams across Docksider Group:

We appreciate your understanding during this difficult time and want to reassure you that your upcoming celebration with us is one of our main focuses, along with the safety of our guests.

Together we can stop the spread and protect ourselves and community.